

CITY OF DAMASCUS

JOINT CITY COUNCIL/PLANNING COMMISSION WORK SESSION MINUTES

July 29, 2010

6:30 PM

Council:

Mayor Jim Wright
Council President Diana Helm
Councilor Marlo Dean
Councilor Barb Ledbury
Councilor David Jochen
Councilor Andrew Jackman
Councilor Randy Shannon

Planning Commission:

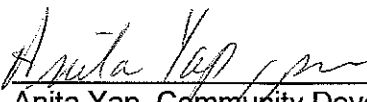
Harvey Cummings, Chair
Donald Hanna, Vice Chair
James Anderson
Patti Gentry
Tim Giorgi
Patty McMillan
Kathy Ruthruff

City Staff: Jim Bennett, City Manager; Anita Yap Community Development Director

Guests:

John Morgan, Morgan CPS
Chris Hawes, Steve Jorgensen, Rakul Ketels, Kevin Reedy, CCI Members

1. Call to Order - The meeting was called to order at 6:30 PM.
2. Additions or Changes to the Agenda - None.
3. By-Laws. John Morgan introduced and reviewed highlights of the Planning Commission By-Laws that were adopted by the Commission in May. Councilor Jackman suggested that a provision for the Commission to review and assure that the Core Values are part of their annual review and be part of all their decision making. The Council agreed to appoint a liaison or liaisons to the Planning Commission.
4. Discussion on roles and responsibilities of the Planning Commission. Several items were discussed relating to the upcoming review and timeline for the comprehensive plan through the end of 2010. The Council and Commission also discussed how the Development Code TST's recommendation and policy directions would work, the review and when discussion of the code between the Planning Commission and Council would occur. There is a need to settle on a process for landowners to express individual concerns to the city. Staff will develop a proposed timeline and work plan for the development code and Development Code TST, Planning Commission and Council for review and approval.
5. Roles and responsibilities and interaction with CCI. The Council, Commission and several members of CCI discussed and asked questions on how the public hearing process would work, how the CCI can work with the Council and the role of the CCI. The Council agreed that a meeting with CCI should be held to discuss CCI roles and responsibilities and that the council needs to provide direction to the CCI in writing. There need to be monthly reports from the CCI and the Planning Commission and regular meetings with the Council to address issues that come up and to monitor activities.
6. Adjourn - The meeting was adjourned at 8:55 PM.



Anita Yap, Community Development Director